

## Ad Hoc for AdvanceKentucky Student Unit Record Enrollments

The following report provides the basic data set for AdvanceKentucky's Enrollment Report and will just need to be cleaned up to fit formatting needs.

\*Query Name:

Short Description:

Long Description:  +

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Filter the data

	ID	*Field	Operator	Value
X	1	student.studentNumber		
X	2	student.birthdate		
X	3	student.firstName		
X	4	student.middleName		
X	5	student.lastName		
X	6	student.gender		
X	7	student.raceEthnicity		
X	8	posElig.eligibility		
X	9	student.grade		
X	10	courseSection.courseName		
X	11	courseSection.courseNumber	IN	230166AP, 230167AP, 270513AP, 270514OL, 2
X	12	courseSection.teacherFullName		
X	13	posElig.endDate	=	6/30/2017
X	14	roster.endDate	IS NULL	
X	15	student.activeToday	= TRUE	

### **A couple of notes:**

Line 8 is for Free and Reduced Lunch status. Not all people will have access to this.

In Line 11, list all course numbers for all courses that are part of Advance Kentucky.

In Line 13, I had to add an end Date for the Free/reduced Lunch status so that I only got the status for this year.

Line 14 is needed so students that have dropped the course don't get included.

### **Cleaning up the data (optional excel commands)**

I used a couple of excel commands to clean up the data.

To get just **Middle Initial**, I used the command `=left(d2, 1)` where d2 was location of the middle name.

I then copied and pasted this command to get all middle names abbreviated to a single initial.

For **Ethnicity**, I placed this chart in Sheet 2:

1	Hispanic or Latino
2	American Indian or Alaska Native
3	Asian
4	Black or African American
5	Native Hawaiian or Other Pacific Islander
6	White
7	Two or More Races

And then used the command `=vlookup(g2,Sheet2!$A$1:$B$7,2)` and this command looked up the ethnicity number that was in g2 and replaced it with the correct description from this chart.

Again, I copied and pasted this command to get the correct label for each ethnicity code.